

ENTRY LEVEL INTERIOR DESIGNER

Job Description Summary:

The Interior Merchandising team works with Builders who trust our staff to furnish their model homes in the best possible light. After an abbreviated one time approval process the team has free reign to design, and then install, their vision. The staff receive an opportunity to follow trends and work in different styles and different regions of the county. As an Entry Level Interior Designer for this team you will assume a support role to the senior staff position(s). You will assist in project designs, aid in solving complex problems and work in tandem with a team in the successful delivery of a final design. Successful team members offer design support with design quality.

(Entry Level) Interior Designer: 0 – 3 years

Responsibilities:

- Contribute to the development and execution of design concepts for all projects; aid in developing conceptual schemes, participating in design charrettes for interior merchandising projects, assist senior staff in selecting materials, furniture, lighting fixtures and finishes, sourcing appropriate components for the projects building type.
- Communicate with material manufacturers and vendors to acquire pricing, lead times, etc.
- Participate in generating space plans that have been developed by senior staff members, converting sketches into CAD or assisting in creating presentation level plans for client approval.
- Create digital presentation packages of designs required to gain approval from clients, following KTI's presentation standards under senior staff guidance.
- Assist with creating presentations into printed binder / book (or other) form for client review, working with KTI's selected local printer, following KTI's presentation print standards.
- Prepares documentation for execution of approved design concepts with guidance from senior staff. Works in electronic drawings and pick up redlines created by others.
- Create material control binders / bins for hard copy file of hard material specs including sampling of all specified materials for KTI and for client files.
- Attend project installations with senior staff assisting in directing KTI's installation crew to install FF&E to complete projects. Some labor requirements will arise.
- Assist in project close out, finalizing documentation and filing paperwork and all materials to provide ease of future reference to project, hard copies and electronic filing. Assist in generating Inventory books if required.
- Proficient in Photoshop, Adobe In Design/Adobe Suite, AutoCAD and Microsoft.
- Ability to travel will be a plus.

Development, Knowledge Skills and Abilities:

Due to the demands of our business, one must be a quick learner, very organized and able to multi-task. The successful team member will be creative, collaborative, and possess excellent communication skills when dealing with internal and external customers and clients. The designer must be receptive to advice and direction from senior staff. It is essential that each designer has a self-motivated attitude for their position and growth in their career.

We offer great benefits and salary is commensurate with skills and experience. Please email you resume, portfolio to CaroleR@KTInteriors.net.